

Mayor
Elise Partin

Mayor Pro-Tem
James E. Jenkins

Council Members
Tara S. Almond
Phil Carter
Eva Corley

City Manager
Brian Watkins



CITY OF CAYCE
Regular Council Meeting
October 2, 2018

The October Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley and James Jenkins. City Manager Brian Watkins, Assistant to the City Manager Rachelle Moody, Municipal Clerk Mendy Corder, Planning and Development Director Carroll Williamson, Human Resources Director Lynn Dooley, Utilities Director Blake Bridwell and Director of Public Safety Byron Snellgrove were also in attendance. Municipal Treasurer Garry Huddle not in attendance since he was out of town.

Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order. Council Member Almond gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

Approval of Minutes

Council Member Corley made a motion to approve the September 4, 2018 Regular Council Meeting minutes and the September 19, 2018 Special Council Meeting minutes as written. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Presentations

A. Presentation by Mr. Hubert Smoak re Speeding on N. Eden Drive

Mr. Smoak stated that he and his wife walk on N. Eden Drive most mornings between 7:30am and 8am. He stated that many cars speed on N. Eden Drive and are a danger to walkers and children going to school. He asked that Public Safety patrol the area more in the hopes that the excessive speeding would stop. Mr. Smoak stated that he loves living in Cayce and does not have any other complaints or issues. He stated

he would meet with the City Manager and Chief Snellgrove regarding the excessive speeding if necessary.

Ordinances

- A. Discussion and Approval of Ordinance 2018-11 Amending Article II (“Licenses”) of Chapter 12 (“Businesses”) of the City Code (The Business License Ordinance) – Second Reading

Council Member Almond made a motion to approve Ordinance 2018-11 on Second Reading. Council Member Corley seconded the motion. Mayor Partin stated that there was a small change made to the Ordinance between First and Second Reading and asked Mr. Watkins to update Council on the modification. Mr. Watkins stated that the classification numbering had been simplified to reduce the number of classes from 9 to 8. Mayor Partin called the question and the motion was unanimously approved by roll call vote.

Other

- A. Discussion and Approval of Contract for Engineering Services Related to a FEMA Grant Project for a New Generator

Mr. Watkins stated that the City of Cayce received a grant from FEMA to undertake the Critical Infrastructure Generator Project to purchase a new generator and automatic transfer switch for the Raw Water Intake Facility. As part of this grant project, engineering services are required for design, permitting, construction management and observation associated with project implementation. He stated that the City of Cayce Utilities Department is undertaking a \$585,000 project to replace the existing 500 kW generator with an 800 kW at the Raw Water Intake Facility and install an automatic transfer switch on the generator. He stated that the project is funded as follows:

\$438,750 – FEMA grant (75% of project total)
\$146,250 – Cayce Utility Fund (25% of project total, budgeted in FY19)
\$585,000

Mr. Watkins stated that staff recommends that City Council approve the engineering services agreement. Council Member Almond asked what the cost was for the engineering services. Mr. Watkins stated the cost was \$74,200. Council Member Carter asked if that cost was over and above the project costs. Mr. Watkins stated that it was part of the total project costs. Council Member Jenkins asked what the plans were for the generator that is being replaced. Mr. Watkins stated that staff was looking into whether it could be used at one of the City’s larger lift stations.

Council Member Jenkins made a motion to approve the contract for engineering services related to a FEMA Grant Project for a new generator. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

City Manager's Report

Mr. Watkins stated that he attended the Cayce West Columbia Rotary Club meeting that day as a speaker and was also attending the upcoming Riverland Park Neighborhood Meeting. He stated that the project on Knox Abbott Drive will be speeding up in the next few weeks since the upcoming sections have fewer driveways. He stated that the first corner plaza is being built in front of Lizard's Thicket at the corner of Knox Abbott Drive and State Street. He stated there will be a total of three brick corner plazas not including the one at Guignard Park. Mr. Watkins stated that the mast arms will be installed at the intersection in the upcoming weeks. He stated that the waterline replacement project is 98.8% complete. 70% of the installed lines have been permitted by DHEC and 80% of those have been switched from the old lines to the new lines. The one million gallon storage tank has been filled and testing is currently underway for that tank. The new meter installation project is 82% complete.

Mr. Watkins stated that a grant for the Rural Infrastructure Authority was submitted for a stormwater project for the Avenues. He stated that staff is preparing grant applications for the Municipal Association Economic Development grant, the Central Carolina Community Foundation economic development grant and a FEMA grant to fund a firefighter position. He stated that staff received notification that the Traffic and DUI Enforcement grants that fully fund three Officers has been renewed for another year. He stated that Saturday, October 13 is the City's fall Plant Exchange as well as the Museum's Congaree Heritage Day event. The Cayce Drives Golf Tournament fundraiser for Public Safety is Friday, October 19. He stated that the night prior to the Council Meeting was Public Safety's 2nd Annual National Night Out event. He said it was well attended and everyone had a great time. Mr. Watkins stated that he received a letter commending Corporal Josh Addy and Ms. Pattie Rabon with Public Safety for their professional and courteous customer service.

Mayor Partin asked if staff has shown the project plans to all the businesses located at the corners where the corner plazas are being built and if so, are the businesses supportive. Mr. Watkins confirmed that they were notified. He stated that the fourth corner plaza location is where Guignard Park is located and there is a steep drop off there so a plaza was not able to be built there. Mayor Partin stated that staff could speak to DOT about a possible solution for that corner.

Committee Matters

A. Appointments and Reappointments

**Accommodations Tax Committee – One (1) Position
Consolidated Board of Appeals – One (1) Position**

Mayor Partin stated that the City had received a potential member application from Ms. Marie Pound to serve on the Accommodations Tax Committee. She stated that Mr. Craig Kirby's term on the Consolidated Board of Appeals expired in August and he is interested in serving again. Council Member Jenkins made a motion to appoint Ms. Marie Pound to the Accommodations Tax Committee and reappoint Mr. Craig Kirby to the Consolidated Board of Appeals. Council Member Almond seconded the motion which was unanimously approved by roll call vote. Council Member Carter stated that he thought Mr. Kirby was recently appointed to another committee and asked Ms. Corder to research it.

- B. Approval to enter the following Committee approved Minutes into the City's Record
Zoning Board of Appeals – January 22, 2018

Council Member Almond made a motion to enter the approved Zoning Board of Appeals meeting minutes into the record. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Council Comments

Council Member Carter stated that one of his friends recently opened a business in Cayce and she commented on how cooperative and excellent City staff was to work with. He asked Mr. Watkins to make sure that the pedestrian signals that are going to be attached to the mast arms will be the same color as the mast arms. Council Member Carter stated that the pedestrian arms installed at the Walmart are yellow and the mast arm poles are black. Council Member Carter asked if a separate contract was going to be done for the demolition of the old tank being that is being replaced with the million gallon tank or is that cost part of the water tank contract. Mr. Watkins stated he would look into it and follow up with him.

Council Member Almond thanked Public Safety staff for all their hard work that made the National Night Out event such a huge success. Mayor Partin thanked staff as well and stated that the Facebook video that Public Safety staff created to promote the event got a huge amount of hits. She thanked Public Safety staff for working closely with a number of organizations including the Cayce Woman's Club to make the event such a success. She stated that being inclusive and not working in a silo increases the possible success of an event.

Council Member Jenkins stated that he had asked Mr. Watkins that day to look into who is maintaining the storm drains on State Street. He stated he has not seen DOT clean out the drains or maintain the lids of the drains this year. Mayor Partin asked if DOT cleaned out the drains before the last hurricane. Mr. Watkins stated City staff cleaned out the drains before the hurricane. He stated that staff had submitted work orders for DOT to clean out the drains after the storm. Mayor Partin stated that she and Council have talked with the City's state and federal delegation numerous times about the City being happy to coordinate the response to storm drainage but the City did not create the issue by their selves and is not going to fix it by their selves and need additional support.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual arrangements and proposed purchase of property
- C. Discussion of employment of employee regulated by a public body

Council Member Jenkins made a motion to move into Executive Session. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member Corley made a motion to reconvene the Regular meeting. Council Member Almond seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Possible Actions by Council in follow up to Executive Session

No action was taken in follow up to Executive Session.

Adjourn

There being no further business, Council Member Corley made a motion to adjourn the meeting. Council Member Almond seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 7:42 p.m.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, CMC, Municipal Clerk

IF YOU WOULD LIKE TO SPEAK ON A MATTER APPEARING ON THE MEETING AGENDA, PLEASE COMPLETE THE INFORMATION BELOW PRIOR TO THE START OF THE MEETING.* **THANK YOU.**

COUNCIL MEETING SPEAKERS' LIST

Date of Meeting October 2, 2018

| Name | Address | Agenda Item |
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***Appearance of citizens at Council meetings - City of Cayce Code of Ordinances, Sec. 2-71.** Any citizen of the municipality may speak at a regular meeting of the council on a matter pertaining to municipal services and operation, with the exception of personnel matters, by notifying the office of the city manager at least five working days prior to the meeting and stating the subject and purpose for speaking. Additionally, during the **public comment period** as specified on the agenda of a regular meeting of the council, a member of the public may speak on a matter appearing on the meeting agenda, with the exception of personnel matters by signing a speakers list maintained by the city clerk prior to the start of the public comment period. At the discretion of the mayor or presiding officer, the length of time for any speaker's presentation may be limited and the number speakers also may be limited.